



BEEP Project KickOff Meeting

15th- 16th October 2019

Draft agenda

Tuesday October 15th

CNR, Piazzale Aldo Moro, 7 – 00185 Roma
Aula Bisogno | Aula Silvestri

Aula BISOGNO

08,30 – 09,00	<i>Registration</i>
09,00 – 09,30	<i>Welcome coffee - CNR Cafeteria Roof Garden</i>
09,30 – 9,45	Welcome address <i>Gilberto Corbellini Director of Dipartimento Scienze Umane e Sociali, Patrimonio Culturale DSU CNR</i>
09,45-10,00	Introduction to the Beep Project <i>Elena Gigliarelli, ISPC CNR, Project coordinator</i>
10,00 – 11,00	Short presentations of Consortium Partners: P1, P2, P3, P4, P5, P6, P7, Associated Partners and Stakeholders: <ul style="list-style-type: none">• Institution• Team group• Case studies
11,00 – 12,30	Break out Session 1 Overview of WPs objectives, activities, outputs, indicators and draft of the action plan for the M1-M6 period <ul style="list-style-type: none">• WP1 Management plan – <i>IBIMI Anna Moreno, Italy</i>• WP2 Planning of activities <i>Maria José Esparza, Instituto Valenciano de la Edificación, Spain</i>• WP3 Planning of activities <i>Filippo Calcerano, CNR, Italy</i>• WP4 Planning of activities <i>Georgios Artopoulos, Cyprus Institute</i> Discussion (questions and answers)• WP5 Planning of activities <i>Rami Fakhoury, Lebanon Center for Energy Conservation,</i>• WP6 Planning of activities <i>Muhieddin Tawalbeh, Royal Scientific Society, Jordan</i>

12,30 – 13,30	<p>Discussion / questions and answers</p> <p>Overall presentation of the Programme</p> <p><i>Laura Bas Marián</i> , Programme Officer for ENI CBC MED Programme Branch Office for the Western Mediterranean Discussion / questions and answers</p>
13,30 – 14,30	Buffet Lunch - CNR Cafeteria Roof Garden
14,30- 15,00	<ul style="list-style-type: none"> • Management, administration and financial issues, <i>Mariuccia Cecchin, DF Audit</i> • Alfresco Content Services Platform, how it implements project management and document sharing, <i>Nicolò Paraciani, CNR</i> • Results and analysis of the Partner Survey, <i>Letizia Martinelli ISPC CNR</i>
	Aula SILVESTRI
15,00 – 16,30	<p>Break out session 3 Meetings of the project groups:</p> <ol style="list-style-type: none"> 1. Steering committee composed by representatives of each partner and managed by lead partner 2. Scientific committee composed by BIM experts of each participating country 3. Administrative group composed by an administrative employee of each partner 4. Communication group composed by representatives for each partner who will be in charge of building consensus
15,00 – 17,00	<p>Break out session 4 (Working Groups) During this session small groups will analyze the following items:</p> <ul style="list-style-type: none"> • Analysis of risks associated with each WPs activities and mitigation actions • Strategies for stakeholder involvement to ensure the capitalizations of the actions • How to prepare a BIM execution plan for the existing buildings <p>Outputs of the discussion will be presented in a joint meeting at the end of the session.</p>
17,00- 17,30	Wrap-up section and conclusive remarks
20,00 – 22,00	Social Dinner

Wednesday 16th

Sites visits

Mentana and CNR Research Area Roma 1 Monterotondo

08,30	<i>Meeting at CNR, piazzale Aldo Moro 7, Rome</i> <i>Departure for Mentana</i>
09,30 – 11,30	Visit to Palazzo Borghese
11,30	Departure for the Research Area Roma 1, Montelibretti
12,00 – 12,15	Welcome address <i>Salvatore Piro Delegate of ISPC for CNR Research Area Rome 1</i>
12,15 – 12,45	<i>Massimiliano Benga, Minnucci Associati</i> BIM model for the refurbishment of Palazzo Borghese (survey, point cloud, 3D model, energy assessment)
12,45 – 13,45	<i>Lunch at the campus cafeteria</i>
13,45 – 14,30	Visit to the laboratories
15,00 – 16,00	Return to CNR Rome Meeting point or Direct train to Fiumicino Airport (Pianabella of Montelibretti Station)